



## RIO VISTA BASS DERBY & FESTIVAL OCTOBER 13, 14 & 15, 2023

### INFORMATION VENDOR APPLICATION

Welcome to the Rio Vista Bass Derby and Festival application process. The Information display at the festival is for non-resellers to disperse information. Non-profits may sell raffle items in this area.

**FEES:**

	<u>Chamber Member</u>	<u>Non-Member</u>
Non-Profit Group	\$ 75	\$ 100
Commercial Booth	\$ 225	\$ 250
Local Youth Group	\$ 25	\$ 25

**No sales of water or food items without authorization along with City and/or Solano County permits.**

Fee includes 10 x 10' space, and City of Rio Vista Business License (included with this application).

**Fee DOES NOT include booth/tent or electrical power NO ELECTRICITY IS AVAILABLE**

**Generators must be quiet, mfg. rated under 60 decibels**

Late applications will be considered, but no applications will be accepted after Oct. 1<sup>st</sup>

**PLEASE PRINT:**

Business Name \_\_\_\_\_

Business Owner \_\_\_\_\_

Contact person (if not owner) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone number \_\_\_\_\_

Email / website \_\_\_\_\_

List what your business is about, what kind of information or activity you will be providing, and/or items being Dispersed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You will receive a confirmation of your acceptance to our event within two weeks of your receipt of ALL items in your application. Space assignments will be e-mailed one week before the event with a map and instructions. We look forward to seeing you at the Rio Vista Bass Derby and Festival.

Questions: Barbara Lee, Vendor Coordinator  
Phone: 707-208-7916 Email: [barbarajlee@frontiernet.net](mailto:barbarajlee@frontiernet.net)

## Rio Vista Bass Festival Rules and Regulations INFORMATION VENDOR

Sign a copy of this page and include with your application.

1. Agreement to abide by the rules for **Information Alley** display: I understand this is for dispersing information only. I will not offer items for sale!
2. Booth space ONLY is provided. You will be responsible for furnishing your own tables, displays, covers.
3. Booth fee is for a 10 ft. x 10 ft. space only. If you need more than one space, please remit the appropriate fees.
4. Vendor display hours:  
Friday, 4:00 PM to 7:00 PM  
Saturday, 10:00 AM to 7:00 PM  
Sunday, 11-11:00 AM to 4:00 PM  
Booths must stay open until at least 6:00 PM on Friday and Saturday
5. **Hawking**, (yelling at and to customers to come and buy your product), will not be tolerated and will be subject to police enforcement. Vendors must stay within their display booths at all times. Absolutely NO sales outside of your selling space. Any vendors selling products outside of their assigned space will be immediately ejected from the event with no return of fees.
6. The following items are prohibited at our event: KNIVES, FIREARMS, marshmallow shooters, water guns / implements of any kind squirting liquids, stink bombs, silly string, snaps/poppers. Any items that the committee or the Rio Vista Police Department feels are illegal or associated with illegal actions can cause immediate shut down of your booth. Any vendor selling products of this nature, mentioned above, will be immediately ejected from the event with no refund of fees.
7. At daily closing, (Friday and Saturday evening) all merchandise must be contained within your booth and covered. There will be after-hours security. Booth must be secured to withstand the weather including wind.
8. The Bass Derby & Festival will be held come rain, wind or shine. Rio Vista can be very windy. PLEASE BE PREPARED. **No refunds due to weather.**
9. Please keep your selling area neat, clean and well organized at all times. Dumpsters will be provided. Hand washing facilities will be available, but food vendors must have washing capabilities in their booth.
10. Check must be made out to the Rio Vista Bass Derby & Festival. To pay by credit card, notify us via email or phone, and we will send you an invoice that you can pay online. **After September 25th, all payments must be made in cash or credit card only!**
11. No application will be finalized until all required items are received by Rio Vista Bass Derby & Festival.
12. There will be NO REFUNDS of any kind for any reason.
13. The Rio Vista Chamber of Commerce and/or the Bass Festival committee are not responsible for any loss, theft or damage to any of your merchandise and/or booth.
14. All applications will be accepted on a first come/first served basis. We reserve the right to limit the number of vendors selling similar products or to refuse a vendor space.
15. We love animals, but **PETS ARE NOT ALLOWED** at the festival.
16. All vendors will be assigned a space number upon acceptance of your completed application. No space reassignments are allowed. NO EXCEPTIONS! Space assignment is made based on a first come/first served basis. If you have a space preference, let us know when your application is submitted, but there are no guarantees. No promises will be made by phone.

Please direct all correspondence to: Rio Vista Bass Festival Vendor Chair  
33 N. 2<sup>nd</sup> Street, Rio Vista, CA 94571  
Ph.: 707-374-2700 -

I have read and agree to abide by the above stated rules.

Authorized signature: \_\_\_\_\_

Date: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

**CITY OF RIO VISTA**  
**One Main Street, Rio Vista, CA 94571**  
**(707) 374-2205 Fax (707) 374-5531**  
**BUSINESS LICENSE APPLICATION**

<b>BASS FESTIVAL LICENSE</b>		<b>City License#</b> _____	
Business Name (dba) _____		Business Phone ( ) _____	
Business Address _____		City _____	Zip _____
Business Mailing Address _____		City _____	Zip _____
Business Activity (Please describe in detail exactly what your business is being licensed to do. If you need extra space please attach separate sheet of paper)			
_____			
<b>How many DAYS will you be paying for?</b> _____ <b>(FRIDAY, SATURDAY, SUNDAY)</b>			
Type of Organization <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation			
Sole Proprietor or Partnership			
Owner's Name _____		Home Address _____	
City _____	State _____	Zip _____	Home Phone ( ) _____
Will Firearms be sold? <input type="checkbox"/> Yes <input type="checkbox"/> No			
<b>ADDITIONAL INFORMATION</b>			
Emergency Contacts: (person with building access)			
Name _____		Title _____ ( ) _____	
Name _____		Title _____ ( ) _____	

The issuing of your Business License is for revenue purposes only. It does not relieve you from the responsibility of complying with the requirements of any other departments of the City of Rio Vista and or any other ordinance, law or regulations of the City of Rio Vista, State of California, or any other Governmental agency.

All Business License must be renewed by the expiration date whether or not you receive a renewal notice. Any Change of ownership, address, or business activity, requires a new application. If you are no longer conducting business in the City of Rio Vista you must notify us in writing stating the date you ceased work in the City. A regional or corporate license is not a substitute for a City license.

Final occupancy is subject to inspection and approval by Building and Fire Departments. Additional permits may be required. Zoning permit approval is required by the Planning Department before issuance of a Business License and a permit for a sign may be required.

The number of persons, including owners and managers determines your business license fee. Yours license is due and payable on the first day of business operations and for each quarter year thereafter. If payments are not received thirty (30) days from that date, you will be charged a penalty for each month or fraction thereof that the payment is past due.